



WE HAVE A SOLUTION FOR THAT.

FILEBOUND: THE ALL INCLUSIVE CONTENT MANAGEMENT SOLUTION

GBS, in conjunction with business partner The Marex Group, announces the availability of a powerful content management solution called FileBound.

Formerly called NetFileManager, FileBound is a web-based solution that seamlessly controls and manages information created from and stored in many disparate sources. The FileBound system is designed to accept and combine information from paper files, archival box storage, document images, digital application files, computer print files, e-mails, faxes, website input, and many other sources. It then organizes, stores, distributes, and provides secure access when needed by users.

The six key components of the FileBound system are:

- **Integration** – allows users to create links between FileBound and other applications for image retrieval, indexing, data validation, COLD, and web services.
- **Document Imaging** – the FileBound scan module includes all the industry standard index automation tools of barcode recognition, OCR, and data matching from external sources.
- **Digital File Management** – provides direct native file importing from any of the Microsoft Office Suite applications, and supplies a print driver with direct print capabilities allowing conversion to TIFF files and index imaging.
- **E-Forms** – on-demand forms can be converted and saved as Word, HTML, or XML files. Forms can be created from the FileBound database or merged from external sources.
- **Workflow** – FileBound's inherently web-centric design allows organizations to streamline workflow across geographic boundaries – a task almost impossible in a paper-bound environment.
- **Physical file and box tracking** – manages paper files and archival boxes by creating color-coded file and box labels with barcodes, tracking users, e-mailing reminders to return materials, and routes requested information to the next user in the queue.

The FileBound system is easy to cost justify, implement, and maintain, and seamlessly gives users complete control over the information that their company generates.

GBS Corp is headquartered in North Canton, Ohio. GBS has been providing technology, labeling, filing, and document management solutions since 1971. GBS provides products and services that help our customers create, manage, retrieve, and deliver information to achieve greater profitability, faster growth, and tangible results for their customers. Additional GBS sites are located in Florida, Michigan, and Texas.

Contact us at 800.860.4427 for more information.

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